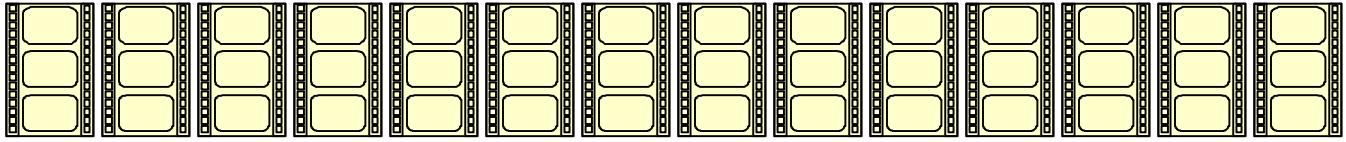


HYMB FILM PROJECT GUIDELINES



Production

All film ideas must have a script or story board this is so that filming can be planned, and we have time to think through what we are going to do before we do it. If you have an idea then team up with another HYMB member or a leader to help you.

Most films you make will be between 30 seconds to 5 minutes. People with experience can make longer films but in the main this takes lots of time and came be boring. 5 minutes of film can take 10 hours to produce; 30 seconds to 1 minute can take 2 - 4 hours.

Films are in the main free to make, just a session fee. You may like to make a film that will require funding; you will need to submit a script and story board to the Head of Centre or the Deputy Head of Centre who will consider your proposal.

You will need to consider the jobs that need to be done in making a film and who will do them.

Actors / Actresses (animators of the script through the direction of the director)	Makeup (for actors and actresses)
Director (person who tells people what they want to see on the film as it is being filmed)	Continuity officer (the person who while the film is being made makes sure people look the same clothing, hair and sounds in the background are not filmed e.g. planes, lawnmowers etc)
Camera Person (the person who follows what the (director wants)	Key Grip or Gaffer (runner who gets equipment and sets it up)
Producers (in our films they are people who write scripts and say what they would like filmed)	Editor (the Director, Editor and Producer get together once all has been filmed and discuss the style and feel of the movie one last time then the Editor puts the final film together)

If you want to know more about jobs on set and what people do in making a film speak to a film project leader.

Types of film

in the main we seek to make films that are universal. Fit for viewing by all.

Comedy
Drama
Documentary
Horror
Science Fiction
Action / Adventure

All films need to be in the main at a pace that young people will understand. In making films (you are creating art) all art is made for people to think in some way that they would not normally consider, **“art is there to tickle the art lovers brain’s”** so that you can try to make people feel some emotion either enlightened, joyful, fearful, happy, sad, elated, a sense of isolation or union, empowered to name but a few, We seek to make films that are **non offensive to any age, religion, race or gender** (For an explanation of this guidance please speak to a leader)

The older you get the less you need to know to get the big picture and understand the story being given to you and it may be at a slower pace as you have more patience. The younger you are the pace of the film may need to be faster and with more clarity sometimes a difficult job to retain your audience’s attention.

Filming

we currently have two digital cameras they will be handed out to the camera technician for the day or the director they are not to be used by any other person without a leader’s permission. It is important we stick to this guideline as we only have short periods of time to film. Whilst it is acknowledged that it is fun to use cameras **all people using them must be given training before use.**

Stunts

Stunts are fun and can make your film look great but we need to make sure that all people involved in filming Stunts camera, production team, stunt artists, ECT are all safe! We evaluate risk by sitting down with people who know about the dangers (leaders, experts, advisor’s) and discuss how we make the risk to any stunt controlled (safe), This is called a risk assessment if you have an idea then team up with another HYMB member and a leader/expert to help you. We must recognise that some stunts will have a risk of injury that is high in this case we will not do them (For an explanation of this guidance please speak to a leader)

Censorship

We seek to empower HYMB members to make sensible choices about the type of film and subject matter (religion, friendship, conflict, political issues, life, etc). Through all the processes (producing, filming and editing) of making your film you should make films that are prepared in the main for younger audiences.

In the first instance you as filmmakers will be asked to censor your own work and a film project leader will help you through this by offering some advice. The Head of Centre or the Deputy Head of Centre will be the final censor before the film goes up on the website. All films needing them will have ratings and the films that have content that may be unsuitable for younger members may have to have screenings for a higher age group.

Post Production

Films that have been produced need advertising so make a poster and show it to a leader.

You may wish to market a film or place it on disk (AVI, VCD, Mpeg-4, DVD, and WMV) so that other members can get a copy at reception so if you have an idea then team up with another HYMB member or a leader to help you.

You may have made a film that you would like to have a screening of we currently have the facility to do this at HYMB. But also we have the facility to screen in London at the British Board of Film Classification 36 seat private cinema a proposal should be drawn up and presented by you to the Head of Centre or the Deputy Head.